

**CAROLINAS HEALTHCARE SYSTEM  
(CAROLINAS MEDICAL CENTERS-CHARLOTTE)  
ALLIED HEALTH PROFESSIONAL  
PHYSICIAN ASSISTANT OR NURSE PRACTITIONER  
DEPARTMENT OF SURGICAL SPECIALTIES**

**SUMMARY OF OCCUPATION:**

1. The Allied Health Professional is a skilled member of the health care team who is qualified by academic and clinical education to provide patient services as an Allied Health Professional under the supervision of a member(s) of the Medical Staff of Carolinas Medical Center, Carolinas Medical Center-University, Carolinas Rehabilitation, Carolinas Medical Center-Mercy or Carolinas Medical Center-Pineville in accordance with the Bylaws of the Medical Staff.
2. He/she will assist in the implementation of the health care plan and the management of patients by performing diagnostic and therapeutic tasks as defined and approved by the Board.
3. Allied Health Professional "Dependent Practitioner" shall mean a health care professional other than physicians or dentists, who is approved by the Board, who is licensed or certified by his/her respective licensing or certifying agencies, and who provides service as an employee of and under the supervision of a physician who is currently appointed to the Medical Staff of Carolinas Medical Center, Carolinas Medical Center-University, Carolinas Rehabilitation, Carolinas Medical Center-Mercy or Carolinas Medical Center-Pineville.

**ORGANIZATIONAL RELATIONSHIP:**

- 1) The Allied Health Professional reports and is responsible to the supervising physician(s). He/she may also assist the residents assigned to the Department of Surgery in performance of their duties and responsibilities as assigned by their supervising physician. The Allied Health Professional shall notify the supervising physician of all cases of acute and severe distress, serious nature (life- or limb-threatening), or whenever the patient wishes to see a physician or has unanswered questions.
- 2) The Allied Health Professional shall wear a nametag identifying him/herself as a Allied Health Professional and introduce him/herself as a Allied Health Professional, and shall at no time imply, state, or lead one to believe that he/she is a physician.
- 3) The Allied Health Professional must be familiar with departmental and hospital policies and procedures.
- 4) A nurse or secretary who receives an order from a Allied Health Professional for medication(s), laboratory or radiological studies, and/or treatment is authorized to perform that order as if it were received from a physician.

**QUALIFICATIONS:**

1. The Allied Health Professional will maintain qualifications as specified in the POLICY ON CLINICAL PRIVILEGES FOR ALLIED HEALTH PROFESSIONALS. His/her past experience and training shall be commensurate with privileges requested.
2. The scope of duties and responsibilities of the Allied Health Professional shall be delineated on an approved Delineation of Privileges form and approved by the Board.
3. The Supervising Physician shall delegate only tasks and procedures to his or her Allied Health Professional which are within or contemplated by the clinical privileges granted to the Supervising Physician by the Medical Executive Committee and the Board of Commissioners and which the Allied Health Professional has been approved to perform. It is understood that the supervision of an Allied Health Professional will never be transferred to a physician who is not currently a fully appointed member of Carolinas Medical Center, Carolinas Medical Center-University, Carolinas Rehabilitation, Carolinas Medical Center-Mercy or Carolinas Medical Center-Pineville Medical Staff.

**DIRECT SUPERVISION:**

Direct Supervision shall mean the physical presence of a sponsoring/supervising physician in the room with the Allied Health Professional.

**DELINEATION OF PRIVILEGES FORM  
FOR  
ALLIED HEALTH PROFESSIONAL  
DEPARTMENT OF SURGICAL SPECIALTIES**

CMC	MERCY	PINEVILLE	UNIVERSITY	CR		
					<b>AHPS-1</b>	<b>NON-SURGICAL DUTIES:</b>
					AHPS-1(a)	Perform and record history and physical examination and present patient information to attending physician.
					AHPS-1(b)	Write routine orders and initiate requests for appropriate laboratory studies, x-rays, and consultations in conformance with approved standing orders. Orders must be countersigned by a physician within the time limits outlined by the policies of Carolinas Medical Center, Carolinas Medical Center-University, Carolinas Rehabilitation, Carolinas Medical Center-Mercy and Carolinas Medical Center-Pineville.
					AHPS-1(c)	Following instructions of sponsoring/supervising physician, order IV drugs and blood products.
					AHPS-1(d)	Make hospital rounds and write progress notes for countersignature by sponsoring/ supervising physician.
					AHPS-1(e)	Following standard protocol, review electrophysiologic and hemodynamic status, for follow-up by sponsoring/supervising physician.
					AHPS-1(f)	Provide education and special instructions for the patient and patient's family.
					AHPS-1(g)	Provide post-hospital instructions to patients related to wound care, diet, activity and medications, including prescriptions for discharge medications as directed by the sponsoring; supervising physician. Schedule follow-up appointments with operating surgeon and referring physician.
					AHPS-1(h)	Inform physician of changes in patient status and initiate therapy as directed by the physician.
					<b>AHPS-2</b>	<b>CARE OF EMERGENCY PATIENTS</b>
					AHPS-2(a)	Assess patient in the Emergency Department, prior to sponsoring physician's arrival.
					AHPS-2(b)	Perform Cardiopulmonary Resuscitation (CPR).
					AHPS-2(c)	Assist/Perform Advanced Cardiac Life Support (ACLS) in accordance with certification.
					<b>AHPS-3</b>	<b>CARE OF SURGICAL PATIENTS</b>
					AHPS-3(a)	Write routine pre and postoperative orders in conformance with approved standing orders.
					AHPS-3(b)	Participate and assist in the pre-operative preparation of surgical patients.
					AHPS-3(c)	Participate and assist in the intraoperative care of the surgical patient.
					AHPS-3(d)	Confirm OR schedule and availability of blood and blood products for the patient.
					AHPS-3(e)	Assist with organization of instrumentation and supplies in the O.R.
					AHPS-3(f)	Assist with set up surgical back table and Mayo.

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					AHPS-3(g)	Hair removal.
					AHPS-3(h)	Assist with patient positioning.
					AHPS-3(i)	Drape patient.
					AHPS-3(j)	Pass surgical instruments from Mayo (first scrub).
					AHPS-3(k)	Retract.
					AHPS-3(l)	Cut suture.
					AHPS-3(m)	Handle suction and/or sponge surgical field.
					AHPS-3(n)	Assist surgeon in utilizing specialized equipment
					AHPS-3(o)	Suture and remove suture.
					AHPS-3(p)	Apply electrocautery under direct supervision.
					AHPS-3(q)	Remove and/or apply dressing and/or packing.
					AHPS-3(r)	Dressing changes.
					AHPS-3(s)	Participate and assist in the postoperative care of the surgical patient.
					<b>AHPS-4</b>	<b>SPECIALTY PROCEDURES PERFORMED UNDER DIRECT SUPERVISION:</b>
	N/A	N/A			AHPS-4 (a)	PICC Lines (excluding internal jugular lines and subclavian placement)
					<b>AHPS-5</b>	<b>OTHER PROCEDURES:</b>
					AHPS-5(a)	Bladder catheterization.
					AHPS-5(b)	Nasogastric catheterization.
					AHPS-5(c)	Removal of tubes and drains.
					AHPS-5(d)	Removal of monitoring lines.
					AHPS-5(e)	Wound care, suturing of external minor lacerations, removal of sutures, and application of dressings.
					AHPS-5(f)	Administration of specified medications, IV fluids and transfusion of blood and blood products when indicated, with prior approval from Primary Supervising Physician.
					AHPS-5(g)	Control of external hemorrhage.
					AHPS-5(h)	Aseptic and isolation technique.
					AHPS-5(i)	Dilation of Urethral Stricture
					AHPS-5(j)	Insertion of arterial lines, perform arterial blood gases
					<b>AHPS-7</b>	<b>SPECIALTY OF ANESTHESIOLOGY</b>
					AHPS-7(a)	Appendicular and trigger point injections
					<b>AHPS-6</b>	<b>SPECIALTY OF UROLOGY PROCEDURES PERFORMED UNDER DIRECT SUPERVISION:</b>
					AHPS-6(a)	Transrectal Ultrasound of the Prostate with Biopsy
					AHPS-6(b)	Dorsal Slits
					AHPS-6(c)	Suprapubic Cystotomy
					AHPS-6(f)	Cystoscopies with Removal of Foreign Bodies from the Bladder
						<b>OTHER PROCEDURES (UROLOGY)</b>
					AHPS-6(d)	Administration of Intravesical Chemotherapy
					AHPS-6(e)	Meatotomies

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Signature of Applicant

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Date

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Printed or typed name of Applicant

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Signature of Sponsoring Physician

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Date

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Printed or typed name of Sponsoring Physician

**APPROVAL:**

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Chief, Carolinas Medical Center

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Date

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Chairman, Carolinas Medical Center-University

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Date

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Medical Director, Carolinas Rehabilitation

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Date

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Section Chief, Carolinas Medical Center-Mercy

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Date

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Section Chief, Carolinas Medical Center-Pineville

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Date

Approval by the Medical Executive Committee at:

Carolinas Medical Center – 04/12/05; 11/14/06; 05/08/07

Carolinas Rehabilitation – 03/03/05; 11/09/06; 05/10/07

Carolinas Medical Center-University – 04/11/05; 11/14/06; 04/20/07

Carolinas Medical Center-Mercy – 04/11/05; 11/13/06; 04/11/07

Approval by the Board of Commissioners: 06/14/05; 09/12/06; 12/05/06; 06/12/07